

SEVIER HIGH SCHOOL

HANDBOOK

Each student is expected to preserve carefully the copy received by him/her and keep it at hand for use. He/she should become thoroughly familiar with its very important contents.

Student_____

Grade_____ Section_____

Address_____

First Edition
September 1957

Production Staff

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Mrs. K. J. Brooks

Forward

This book has been prepared in the hope that it will be a useful guide for all of Sevier High School students. Each year a great deal of valuable time is lost when new students attempt to adjust themselves to new surroundings, restrictions and privileges. A large part of this wasted time may be eliminated through the influence of this little book which contains definite descriptions of school activities.

All students will find this book a useful reference. All the material in it constitutes Sevier High School policy which everyone should understand in order for our school to function smoothly and efficiently.

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List of School Board Member Of Concordia Parish

Mr. W. D. Wactor, President
Clayton, Louisiana
Telephone Number 2212

Mrs. L. R. Alwood
Star Route
Ferriday, Louisiana

Mr. W. L. Murrah
Star Route
Vidalia, Louisiana

Mr. H. M. Bairnsfather
Monterey, Louisiana

Mr. John Osborne
Ferriday, Louisiana
Telephone Number 2516

Mr. Lane Crews, Vice President
Ferriday, Louisiana
Telephone Number 3202

Mrs. J. H. Pankey
Ferriday, Louisiana
Telephone Number 3801

Mr. Sam Dale
New Era, Louisiana

Mrs. L. Schiele
Vidalia, Louisiana
Telephone Number 41

Mrs. R. A. Graham
Vidalia, Louisiana
Telephone Number 201

Mr. J. P. Sessions
Vidalia, Louisiana
Telephone Number 366

Mr. G. P. McCearley
Star Route
Vidalia, Louisiana

Mr. Wesley Warren
Route 2, Box 36
Jonesville, Louisiana

**Concordia Parish School Board
Office Personnel**

<u>Name</u>	<u>Address</u>	<u>Position</u>
Mr. Hugh A. Bateman M. Ed., L.S.U.	Ferriday, Louisiana Office Telephone 76 Residence Telephone 3813	Superintendent
Mr. C. J. Sullivan M. Ed., L.S.U.	Vidalia, Louisiana Office Telephone 76 Residence Telephone 171	Supervisor Asst. Supt.
Mrs. M. Doyle	Vidalia, Louisiana Office Telephone 76 Residence Telephone 64	Office Clerk
Miss Bess Lance A. B., Mississippi State M. A., Peabody College	Vidalia, Louisiana Office Telephone 76	Visiting Teacher
Mr. A. E. Langford A. B., N.S.C. B. S., L.S.U. M. Ed., L.S.U.	Ferriday, Louisiana Office Telephone 76	Supervisor
Mr. Howard P. McCollum B. S., N.S.C. M. A., Peabody College	Ferriday, Louisiana Office Telephone 76 Residence Telephone 3407	Supervisor
Mr. Verne Richey B. S., N.S.C.	Ferriday, Louisiana Office Telephone 76 Residence Telephone 3826	Lunch Program Dir.
Mr. George E. Robertson B. S., N.S.C.	Ferriday, Louisiana Office Telephone 76 Residence Telephone 3508	Enrichment Teacher

Principal's Message

Advice to all my beloved students

As a student, you have a certain responsibility for helping your school do a better job of preparing you, and others, who will follow, for the future. But, before considering what part you can play in making your school effective, what you can do is get more from worthwhile things that your school now offers.

First of all, your main responsibility as a high school student is toward yourself, although that sound like a selfish idea, it really isn't your school was built for you and others who will follow you.

Your school was organized to train you and the things you should know to live well in a democracy. So, your first job is to make sure that you learn the fundamentals, and that you gain some knowledge of yourself, as a person. The is the least you should get from high school, you can get a lot more if you will give yourself a chance. Take an active part in activities, such as clubs, teams, etc ... you are now deciding the kind of work you will be doing later in life.

If you are puzzled about the practical of certain subjects, ask your teacher, they will be glad to see that you are taking a thoughtful interest in their classes. Do not hesitate to let your teachers know that you want help with personal, educational and vocational problems.

Showing your eagerness to learn more about personal relations is another thing you can do to improve your school. Another real contribution you can make toward improving your school is to interest your parents in it. If your school is to meet your needs, your family must be concerned about it and contribute to the effort.

Please feel free to ask your teacher and principal any information you might need concerning the organization of your present school, Sevier High School.

Read your handbook,

A. D. Clark, Principal

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Faculty

Principal, A. D. Clark
Supervisor of Buildings & Grounds

**** High School Teachers ****

Mrs. Edna B. Alexander
Mathematics Teacher, 11th Grade Class
Junior/Senior Prom

Mrs. N. B. Clark
Social Science Teacher, 9th Grade Class
Pep Squad/Civic Club/Debating Team

Miss Lula Mae Edwards
English Teacher, 11th Grade Class
Dramatics Club/F.T.A. Club

Mrs. Corinne B. Porter
English Teacher, 10th Grade Class
Gazette/Staff Advisor/English & Drama Club

Miss Grace A. Hayes
Home Economics Teacher, 12th Grade Class
N. H. A. Club

Mr. Scott Stone
Chemistry Teacher, 12th Grade Class
Camera Club/Annual Science Fair

Mr. Morris R. Lee
Agriculture Teacher, N. F. A.

**** Elementary Teachers****

Miss Cephus L. Hayes
7th Grade Class
Elementary Girl's Coach

Mrs. Henrietta Buford
7th Grade Class

Miss Ruth Jackson
8th Grade Class

Mrs. Katie J. Brooks
8th Grade Class

ACCREDITING ASSOCIATION

Sevier High School has been accredited by the State of Louisiana, as a Double “AA” high school.

It retained membership in this state by conforming to the standards set up for member schools. The standards cover regulations regarding, such matters as school buildings and equipment, library, laboratories, qualification of teachers and courses of study.

School Routine

Opening Day

On the first school day in September, school is organized from the year. Students assemble in the gym for instructions. Home room teachers are introduced, etc., where they receive their books and given specific instructions and assignments.

School Calendar

The date for opening and closing, for fraction periods vary from year to year and determined by the Superintendent of schools and the Parish School Board of Education. Dates for major events are determined early in each year at a meeting composed of the principal and teachers. In the even dates are to be changed, note should be made on the special calendar in the principal’s office and the teacher in charge. This calendar is available at all times for the convenience of all classes and sponsors.

Telephone

Students should not give school’s telephone number out promiscuously. Students are not called to the telephone during class periods unless for emergency cases.

Cafeteria

the cafeteria is well equipped and provides a menu suitable for high school pupils. Courtesy and cleanliness in the dining room are very important. Everyone is expected to take his turn, carry away his soiled dishes, and deposit all papers in the waste cans. Students should enter at the cafeteria door after putting books in their lockers and leave through the dining room door. Trays should be placed at the window before leaving. The lunch room composed of four members, with the manager in charge of the general operation of the lunch room is kept in perfect condition and that wholesome meals are to be prepared. They are to be respected by each and every student enrolled in Sevier High School.

Hall

Students are asked not to run, fight, or yell loudly on hallway, set or plug lockers, slam doors, break lockers, leave books on the hallway floor, eat in hall or otherwise create any disturbances in the hall. Students, after eating, at the cafeteria, at noon, should go directly to the playground, if weather conditions permits and not in the halls.

Sever High School students have the opportunity to practice self-control, set-government, by applying themselves to these regulations.

The doors will be locked during physical education period, at noon the doors will remain closed for the entire period. In the even that persons would like to use the rest room, during this time, the doors, to the restroom, will be open from the outside for such purpose, students are not to come down the hall to get candy, the front door will be open for the purpose of getting candy, cookies AND NOT TO GO DOWN THE HALLS.

Bells

Bells will ring at 1:00 to indicate that students may enter the building. Upon entering the building, the students should, as soon as possible, go to the classroom, study hall or library.

Warning Bell 8:30
Last Bell 8:35

The students of Sever High School will have to o to the restroom and lockers during the five () minutes of last bell if you are not in your classroom you will need a pass in order to get in the teacher’s class, you are to hurry and not waste your time.

EXCUSES

Absence

Absence from school, for a good cause, approved by parent(s) or guardian, will be excused. However, arrangements for absence necessitated by travel, out of town, should be in advance.

No makeup credit will be granted for absence not approved by the school. For truancy, an absence not approved by the school, parents, or guardian, no makeup credit will be granted. In addition, a penalty of one-half grade point will be invoked against the six week grade.

Absence should be cleared with the advisors upon return to school. Students who have been absent for three days or two, plus a weekend, because of illness, must also present an excuse.

clearance slip from the doctor.

Dental and Physician's appointments will be honored on school time or after school. Saturday or vacation appointment cannot be made.

Tardiness

Students may be tardy twice each year without penalty. For third, fourth and fifth offenses, students will be required to check into the office at 8:30.

Later arrivals in classes will not be permitted without an admit from the office. For repeated offenses, a student may be penalized.

Hall Passes

Whenever a student leaves his class after the bell has sounded, secure a pass permit before he leaves this teacher's classroom if not he will be penalized.

Locker Passes

Locker passes are unnecessary if the students properly use their lockers between classes and obtain their reticles, books, etc.,

Off Campus Passes

If in case of emergency that will merit an off campus pass, a student will have to clear through the principal's office before such is granted, when he leaves and returns.

Home Room and Its Opportunities

The school is organized on the home room plan. The pupil on entering school is assigned a particular home room at all time he or she is in High School. Thus the home room teacher has an opportunity to become well acquainted with the needs and interest of each student. The home room teacher helps to plan his course of study, advises, guides and directs him in many ways. Hence, a pupil should feel that this home room teacher is ready to be his friend and advisor. The home room will meet in their assigned room and assigned teacher.

REGULATIONS

Registration

All students are required to preregister during the month of May in each school session. All ninth grade students, at the beginning of the school year, enroll, by filling out a card giving his full name, age, date of birth, telephone number, township, if non-resident, and of his parent or guardian.

All students from out of the parish must present a transcript of credit from the school last attended.

All transcripts must have a picture on it or some nature action will be taken if this is not taken under consideration.

Fire Drills

When the fire alarm sounds everyone in the building, including both pupils and teachers, shall immediately leave all work and pass directly out of the building following the organized plan of the Sevier High School. Signs pointing out the proper exit will be found above or some central point in the classroom.

A fire drill is a serious matter and may mean the saving of scores of lives. It cannot do so; however, unless there is absolute self control and good order. In case of blocked exit (door), you follow direction of the nearest fire squad member. Remember the following:
The alarm will be a loud special corridor buzzer sound three short times.
Follow the correct route to the nearest exit (door).
Do not run, walk with order.

Bus Students

Special buses are provided for transporting students to and from school. Buses arrive in the morning about 7:30 A.M. and depart in the afternoon about 4:00 P.M. Students are under the jurisdiction of the school officials while on school buses.

When the students arrive on the campus, in the morning, each will go directly to his first hour classroom and stay there to prepare for any class work for the day and if not in his room certain action will be taken to correct this measure. Go to your room and remain there.

In the afternoon the last bus students will remain in the classroom until their bus come, no one will be on the halls doing nothing, remain in your room.

DO

1. Take part in the welcome yells
2. Rise when Alma Mater of either school is sung
3. Be friendly with opposite team
4. See that ladies have an opportunity to sit if they choose

Conduct At Social Affairs

It is very important to learn social usage, in order that you may be welcomed at home, in other people's home, and you will be able to fit in any situation. All of us, with our social behavior, to be such that other people will be attracted to us rather than repelled.

We know that the knowledge of two to act in social situations is one of the determining factor in the reaction of other people toward us.

These are fine traits mentioned frequently by girls, in explaining their liking for boys. 1. Intelligence, 2. Consideration, 3. Kindness, 4. Cheerfulness, 5. Mannerliness.

Here are some good points, on good behavior at social affairs.

1. Never start an argument
2. Boys should not dance with hats on
3. Never dance and smoke at the same time
4. Do not carry strong drinks in social activities
5. Avoid going to the restrooms unnecessarily

Let us try to keep these five rules in mind. If we do, we can make our socials better in the future than they have been in the past.

Conduct On Buses

There are many people who ride the buses and haven't, as yet, learned the essentials of good bus manners. The essentials of good bus manner is very important, because over one-half of our school children ride the bus each day. Having good manners, at all time, will help you to get along with your friends, older people, and your bus driver. There are certain rules one must try and keep in mind when riding buses.

- Do not talk to driver when a car is approaching
- Do not use profane language
- Always give the driver your best respect
- Do not get off bus in town without permission

If the above rules are used, daily, you will never be shy of your bus manners.

Chapel

Some of the basic reasons for chapel are, it enables us to be good boys and girls, it enables us to be good sports and it enables us to become better public speakers.

Below are given rules in which students will conduct themselves during assembly.

1. Remember not to chew gum in chapel
2. Do not talk from one to another
3. Be as quiet as possible during the chapel program
4. Be attentive even if you do or do not enjoy the speaker
5. Don't bring paper or books to read in chapel
6. Never applaud behind the scripture and prayer
7. Never hold conversation in chapel
8. Sit properly (do not slouch in your chair)
9. When chapel program begins don't start walking.
10. Don't laugh at someone who makes a mistake
11. Never race for a chair
12. After entering the auditorium, take your seat and give your attention to the speaker.
13. Never walk from seat to seat before chapel begins
14. When the chapel program is over, we should march out with some type of order and above all, quietly.

Conduct At Sporting Events

Courtesy is an integral part of sportsmanship on the playground and on the field. Almost everyone would grant that it should be a characteristic part of the behavior of the spectators, but that to frequently it is not. The exhibition of bad manners, at many contest, by the widespread conviction that anyone who paid for his ticket has also purchased the right to "boo" the referee, the opposing team, and even his own team if their performance does not please him, try some of these:

AVOID

1. Wearing hats inside of building
2. Standing in the way of others
3. "Booing" unnecessarily
4. Profanity
5. Breaking up bottles
6. Yelling over the gymnasium
7. Throwing paper on floor
8. (To players) ... don't play dirty, do not cheat to win, do not argue and never fight
9. When leaving the game, never crowd the exit (door). Wait until many of the spectators are out.

Library Information

The library belongs to Sevier High Students and it is to be used at any time. It is always opened from 8:10 A.M. to 3:45 P.M. The library may be called a home room for study, for reference work, for leisure and for recreational reading. There will be student librarians placed there by the librarian to help serve the students.

Here are a few reminders:

1. Students must secure permission from their teacher to go to the library
2. There is no talking or whispering in the library
3. Newspaper and magazines should be used only in the library
4. All fiction, travel and biography books may be checked out on request.
5. Books are overdue:
 - a. If they are kept longer than the period for which they have been checked out on the card
 - b. If they are not returned, at least, by 8:58 A.M.
 - c. If they are kept longer than the date on the date due slip
6. Fines:
 - a. Fines will be assessed and collected at the rate of .02_ for each day overdue, i.e. in case of a two week book
 - b. Fine must be paid before a student may borrow a book again and semester grade will be withheld until fines are paid in full.
7. Overnight books and periodicals may be checked out overnight if they are returned to the library the next morning before the first class period.
8. Encyclopedias and other strictly reference books are to be used only in the library.
9. The following rules are observed when a student leaves the room:
 - a. Cards are at the librarian's desk; check time out and time carefully when the book is due back with the person in desire of the book.

- b. Five minutes is the time allowed; the privilege will be taken away entirely if that time is exceeded.
- c. Only one card is allowed doing a semester.

Everyone likes an orderly, neat appearing room. Cooperation in any way that will promote better relaxation in our library. In keep the library tables in good condition, putting the magazines and newspapers back in place is necessary in making this a real library.

Unsatisfactory Scholarship Reports

Unsatisfactory scholarship reports go out at the end of the first three weeks of each six week period. The composite report is then sent to each home-room teacher. The teachers counsel such students and suggest remedies for their unsatisfactory work.

Report Cards

Reports cards, which are issued on the first Wednesday after the class of each six weeks period, are distributed during the home room period. In order that the parent or guardian may inspect and sign it, the pupil must take this card home, and then return it to the home room teacher not later than Wednesday following their distribution. In case of loss, it cost .25_ to replace a report card.

Marking System

- Grade A Excellent, indicates superior work, high degree of application and originality
- Grade B Indicates work above average and of high quality
- Grade C Indicates average work
- Grade D Indicates work below the average
- Grade F Indicates failure

Incomplete Marks

Students who were in able to finish work through illness or some other unavoidable cause will be given an incomplete. Generally, if first semester work is not finished by the time given it will be counted failure. Ordinarily, students are given one day of time for makeup for each day of absence.

Free Textbook

Sevier High School furnishes free textbooks to everyone. The textbooks are loaned to the students with the understanding that they are to be given good care. The teacher issuing the books has a record of the number books they are assigning to the pupil and the pupil is responsible for that particular book. Students losing books will be asked to pay for them according to their value. Fines will be assessed on damaged books.

At the close of one semester course the books are collected by the teacher issuing the books. The same procedure is followed at the close of the year or course.

Bulletin Board and Display Case

The bulletin board is located in the front hall opposite the principal's office for display notices and posters concerning the school's activities and similar items of student interest. Before a poster is put up it must be approved by the principal.

Trophy cups and awards are placed in the display case of the library in the waiting room of the principal's office.

Automobiles

Students are permitted to drive cars at school provided they park the car directly in front of Sevier High right wing in the parking lot, not leaving the campus at noon at all.

Advertising Non-School Events

Advertising of non-school events is not permissible. In case of doubt about any even the principal should be consulted.

Smoking

It is a policy of this school that there should be no smoking in the school buildings or on school property, which applies also to cars parked in the vicinity of the school.

Drinking

Drinking of strong drink on the campus of Sevier High is not in order. Students caught participating in such will be penalized.

Lost and Found Articles

The lost and found department is maintained in the office of the principal. It is opened from 8:30 A.M. until school is out. If any articles are found they will be carried to the office and any person will come and claim it by giving some type of description of the lost article. If not claimed other action will be taken in order to locate the person or owner. Any student who does not claim his lost textbook within two days will be subject to a small fine.

Red Feather Organization

During the school year the school and its student body are called upon to perform in rendering financial support to the various organizations that give aid to any group because of conditions existing beyond control. The school and student body contributes whatever they can for the aim of the organization is to give whatever is available. We are proud to say that in the past the students have done a wonderful job in the past by responding to any request.

Student/Teacher Day

Because of the new trend in education, and a democratic society, here, at Sevier High School, the administration, teachers and students accept the idea of letting the students shoulder some responsibility that of being the teacher, principal for one day. In doing this the student actually get first hand information on and experience to later help him to decide on what he would like to do in the future.

Annual Picnic

During the last week of school the entire school will enjoy some type of outing for the purpose of growing with the students through play as well as in the classroom and for rest and recuperation. The outing will be under the direction of Sevier High administration rules governing the outing will be set up by assigned person and students are expected to respect these rules.

School Emblem

Sevier High School emblem is the "R A M"
Candidates For Graduation

All seniors will have to be cleared through the office of principal and through all classes. Any financial obligation will have to be cleared up before participating in the Graduation activities, this same ruling holds to records, grades, etc.

Student Managers and Trainers

Lending support and interest where ability maybe lacking, but where ambition and loyalty should, is a group of splendid boys and girls who give their time and energy to make the team comfortable and fit. These are the athletic trainers and managers, loyal to the coach and school, and indispensable to the school and team.

Cheerleaders

The pep squad shall consist of four girls and two boys, who are chosen by popular vote. To retain active member, each girl and boy must maintain a "C" average or better in all classes.

Members should wear sweaters with the Blue and Gold "S" on the front of the sweater.

Purpose of 4-H Club

To build better citizens by giving boys and girls and opportunity to be part of an organization that teaches leadership, friendless and skill that can be used in later life.

To teach students to apply the 4-H creed: To use the Head, Heart, Hands and Health.

Citizenship Club

The general purpose is to teach people, young and old, to live as efficiently, sanely and abundantly as their respective individual capacities permit. We will respect your right to yourself and at the same time help you to understand the rights of others.

N. H. A. Purposes

1. To promote individual growth by developing physical, social and moral qualities
2. To promote better home living
3. To provide some practical and wholesome recreation activities
4. To act as a unit for giving service to the school, community, state and nation

Athletic Club

To develop, both, our boys and girls, physically, as well as academically. To teach them purpose of competition and to drive home te fact to each athlete that, win or lost, play right.

Science Club

The aim of this club shall be:

1. To increase our knowledge of science
2. To learn to perfect our skill in science
3. To give service in our community and nation
4. To understand the importance of science in our lives

Dramatic Club

The dramatic club is an honorary organization and members are expected to continue work in Advance Dramatic Classes.

Custom and Traditions

School Motto: "Let's Go Forward Together"

School Colors: Blue and White

Gazette

The Gazette is the school's paper, published once a month. The Gazette includes writings and editorials. The students are urged to be an active part of the publication. Journalism is necessary, in order that boys and girls will appreciate reading more newspapers and book with a keen sense of understanding.

Traditional Courtesies

Sevier High School needs few formal rules of conduct because custom, tradition and family background have combined, to establish, in the student boy, fine pattern and behavior which most students voluntarily choose to follow. Because good conduct is as important to proper self-realizations and individual development, as high scholastic traditional courtesies that each individual should strive to embody.

Established Occasions

Invitational Tournaments

Each year the high school and elementary school will invite teams here from various parts of the area to engage in athletic competition to determine what team will be in the final some time later in that afternoon.

Custom and Traditions

Junior/Senior Prom

May Day

Athletic Banquet

N. H. A. Birthday Party

Class Night

Senior Activities

Baccalaureate

Commencement

Senior Picnic

Junior Activities

Toward the end of the school year the junior class sponsors the Junior/Senior Prom in honor of the graduating class.

The prom, which is semi-formal, is held from 8:00 P.M. to 11:30 P.M.

Awards, Credit and Non-credit

The committee shall consist of all faculty and the students of both, boys and girls, basketball teams: Awards are usually judged by the following criteria:

- a. Leadership
- b. Honor
- c. Service
- d. Scholarship
- e. Courage

Credit Activities and Awards

- a. Music
- b. Physical Education
- c. Civic Club
- d. Debating Team
- e. N. H. A. Club
- f. N. F. A. Club
- g. Science Club

Students are given credit and awards in the above activities according to their abilities and contribution in each sporty they've participated, being decided by the teacher or teacher's concerned.

Non-Credit Activities

- a. Football, Basketball, Baseball
- b. Track
- c. Trainers, Cheerleaders
- d. Future Teachers
- e. Publication of Paper (Gazette)
- f. Dramatic Club
- g. Athletic Club

An award maybe made upon the recommendation of the coach and players of both, girls and boys, basketball teams. This award will be based on the reports made by both, coach and players, on spirit, attendance and loyalty to teach and school. Training will also be an important factor in the report.

In the giving of the other awards, other than basketball, it is left up to the coach, teachers or any other individual, civic organization or leaders that choose to do so.

Custodians

The two custodians rights are to be respected by all students to the extent that they will not do anything to building and grounds, to cause them work that they could avoid doing if we as students cooperate...